

**MINUTES OF REGULAR MEETING OF THE
PRINCETON MUNICIPAL AIRPORT ADVISORY BOARD
MONDAY, JUNE 7, 2021**

MEMBERS PRESENT: Gene Stoeckel, Barry Ramage Jr., John Sautter,

MEMBERS ABSENT: Troy Minske, Jason Erickson

OTHERS PRESENT: Lisa Fobbe, Sherburne County Commissioner, Director, Andrew Zielike, KLJ Engineering, John Glesne, KLJ Engineering (all via Zoom), Michele McPherson, City Administrator.

CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Chair Stoeckel called the meeting to order at 5:32 pm and lead those present in the Pledge of Allegiance.

AGENDA ADDITIONS/DELETIONS:

Motion by Sautter, seconded by Ramage, to approve the agenda as presented. Motion carried.

APPROVAL OF MAY 3, 2021 MEETING MINUTES:

Mr. Ramage noted that he was not present at the May meeting.

Motion by Sautter, seconded by Stoeckel, to approve the minutes as presented. Motion carried.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Engineer's Report:

Glesne reviewed the information contained in the written report. He noted that a draft version of the closeout for the runway project, design portion has been prepared and pay summaries have been requested from MNDOT.

There was a question regarding what is left to be paid on the runway project.

Glesne noted that there is still a \$20,000 retainage for the project.

Glesne stated that 7-8 bidders pulled plans for the reconstruction of taxiway A & the connector taxiways.

Stoeckel asked about ineligible contractors.

Glesne noted that the contractors must provide documentation that they meet all of the FAA and Federal bidding requirements.

Sautter asked about the portion that the City will pay.

Glesne noted that the current taxiway is 40 feet wide, but the FAA standard is only 35 feet. The federal dollars will cover all of the standard pavement width and the remaining five (5) feet will be covered by the State/Local match.

Manager's Report:

McPherson reviewed the items in the written manager's report:

- Taxiway signage is on order.
- Cost for the PAPI baffles came in under what was estimated at the May meeting.
- There were four hangar inquiries (three to build, one for rental space) that were addressed in May.
- The taxiway reconstruction bid opening is scheduled for June 10 at 2 pm.
- The AD Building roof is being replaced with steel and funded with the CARES Operations & Maintenance dollars. Staff accepted the MNDOT invitation to extend the expenditure window to the end of 2021.
- Confirmed that neither Blue Hill or Greenbush Township has land impacted by the Airport Zoning Ordinance.

There was discussion regarding Mr. Woodruff's hangar inquiry. He has three planes and wants to construct a fairly large hangar to house them in (they are currently at Crystal). One of the planes is a Navy warplane that operates at approximately 20-26,000 pounds.

There was discussion regarding allowing larger planes on site as the runway, taxiways, and general operations are designed to accommodate planes with a maximum operating weight of 12,500 pounds.

Zielike noted that the threshold is when you get to 500 operations annually of a particular class of plane. Intermittent usage will not trigger a master plan update or other improvement to the airport.

Ramage stated that he had no issue with the larger plan and that it would push operations to the level where a longer runway would be desirable.

Sautter asked what would happen to the pavement with larger planes taking off and landing.

Glesne noted that the pavement would deteriorate faster than the 20 year life span. He could not state definitively what the timeframe would be where the pavement would need to be replaced due to the use of the airport by larger weight planes.

The consensus of the Board was to allow construction of hangars to house larger planes.

Joint Meeting with the City Council, July 1, 2021

The Board concurred with the proposed agenda topics for the joint meeting. There was discussion regarding the AWOS relocation.

Sautter stated that he prefers the west side option. He felt that Sylva would remove the trees and felt that any environmental studies should include the entire airport proper just so it was done.

ADJOURNMENT:

Motion by Sautter, seconded by Ramage to adjourn. Motion carried and the meeting adjourned at 6:45 pm.

Respectfully submitted,

Michele McPherson

Michele McPherson
City Administrator/Airport Manager